

March 16, 2020

Opportunities, Inc. Visitor/Tour Memo:

In our on-going efforts to mitigate the spread of COVID-19 and other communicable diseases, Opportunities, Inc. has suspended all Staffings and tours and is limiting visitors and face-to-face meetings until after April 13, 2020 in its on-going efforts to mitigate risk of the spread of the Coronavirus.

Staff are asked to reschedule face-to-face meetings to phone meetings. Any Staff member receiving a visitor must notify their Department Head to determine the level of business need for the visit.

Visitors to Opportunities, Inc. for business-essential purposes (such as audits, maintenance, etc.) will be asked to complete the attached disclosure with their health and travel status.